



Martinborough Community Board

Minutes – 29 January 2018

- Present:** Lisa Cornelissen (Chair from 6:45pm), Fiona Beattie, Vicky Read (Chair until 6:45pm), Maree Roy and Cr Pam Colenso.
- In Attendance:** Mayor Viv Napier (from 6:37pm), Mark Allingham (Group Manager Infrastructure and Services) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the Council Chambers, 19 Kitchener Street, Martinborough on the 29 January 2018 between 6:30pm and 8:35pm.
- Also in Attendance:** Lisa Cornelissen (Martinborough TOP 10 Holiday Park) and Maisie Arnold-Barron.

PUBLIC BUSINESS

Ms Roy tabled a Poppy Road Signs Project update for consideration as part of 6.2 Action Items Report.

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

No conflicts of interest were declared.

3. PUBLIC PARTICIPATION

3.1 Lisa Cornelissen, Martinborough TOP 10 Holiday Park

Mrs Cornelissen gave Mr Cornelissen's apologies and tabled a summary of feedback from residents and businesses on Dublin Street West. From this informal survey there was not a consensus on naming, and Mrs Cornelissen requested independent engagement from Council to bring about a quick resolution.

Mrs Cornelissen left the meeting at 6:35pm.

4. ACTIONS FROM PUBLIC PARTICIPATION

4.1 Martinborough TOP 10 Holiday Park

Ms Read acknowledged the survey undertaken by Mrs Cornelissen, noting that it had been undertaken by a resident and that consultation on road name changes needed to be more robust. Concern was also

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expressed that current delegations did not permit the Board to conduct formal consultation or make road name changes.

Cr Colenso undertook to be the Community Board lead for the Dublin Street West and New York Street West street renaming consultation with assistance from Mrs Beattie.

MCB NOTED:

1. Action 13: Collate potential new street names for consideration in place of Dublin Street West and New York Street West; Cr Colenso
2. Action 14: Work with the Martinborough Community Board to formulate a consultation proposal, for Council to engage with residents, in a timely manner; M Buchanan

Mrs Cornelissen joined the meeting at 6:45pm.

Ms Read vacated the chair.

Mrs Cornelissen assumed the chair.

5. COMMUNITY BOARD MINUTES

5.1 Martinborough Community Board Minutes – 27 November 2017

MCB RESOLVED (MCB 2018/01) that the minutes of the Martinborough Community Board meeting held on 27 November 2017 be received and confirmed as a true and correct record subject to the following corrections:

‘from the Martinborough Beautification Fund’ should be placed after ‘\$3,450.50’ in resolution MCB2017/105.

‘from the Martinborough Beautification Fund’ should be placed after ‘\$500.00 in resolution MCB2017/108.

(Moved Cornelissen/Seconded Beattie)

Carried

6. CHIEF EXECUTIVE AND STAFF REPORTS

6.1 Officers’ Report to Community Boards

MCB RESOLVED (MCB 2018/02) to receive the Officers’ Report.

(Moved Read/Seconded Cr Colenso)

Carried

6.2 Action Items Report

Members reviewed the action items and discussed the Martinborough Cenotaph, Waihenga bridge jumping, speed limits, setting footpath priorities, moving the Martinborough Playground pergola to Martinborough Swimming Pool, setting a date for a Considine Park Committee meeting, Martinborough Cemetery fencing, storm water drainage KPI’s, and the Poppy Places project.

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MCB RESOLVED (MCB 2018/03):

1. To receive the Action Items Report.
(Moved Beattie/Seconded Roy) Carried
2. Action 15: Due to a shortage of available engineers, ask Waihinga Centre engineers if they were able to structurally assess the Martinborough cenotaph when they are next in Martinborough; M Allingham
3. Action 16: Return all Martinborough inflatable tools to the Martinborough Pool by Waitangi weekend and ensure inflatables are put away at the end of the day; M Allingham
4. Action 17: Liaise with the chairs of FCB and GCB about future loans of Martinborough Pool inflatables including responsibility for damage; L Cornelissen
5. Action 18: Write to the Poppy Places Trust requesting that Memorial Square Street and the Soldiers Memorial Park be considered as Poppy Places and rewrite the summary paragraph so both places are individually recognised; M Roy
6. Action 19; Advise MCB what the process for speed limit changes is under the new NZTA guidelines and when Council can take part in a speed limit change request; M Allingham
7. Action 20: Investigate a 40km 'when children are present' school speed zone on Dublin Street and Roberts Street; M Allingham
8. Action 21: Discuss Council officer's recommendation to remove the Pain Farm shelter belt in light of the farm visit in a workshop, with a view to providing a recommended course of action; L Cornelissen

6.3 Income and Expenditure Report

MCB RESOLVED (MCB 2018/04) to receive the Income and Expenditure Statement for the period 1 July 2017 to 31 December 2018.
(Moved Cornelissen/Seconded Read) Carried

6.4 Community Board Grants Accountability Report

MCB RESOLVED (MCB 2018/05) to receive the Community Board Grants Accountability Report.
(Moved Beattie/Seconded Cr Colenso) Carried

6.5 Applications for Financial Assistance.

MCB RESOLVED (MCB 2018/06):

1. To receive the Applications for Financial Assistance Report.
2. To grant The Anglican Parish of South Wairarapa \$600 plus GST to assist with the Martinborough Homework and Breakfast Club.
(Moved Beattie/Seconded Cornelissen) Carried

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7. NOTICES OF MOTION

There were no notices of motion.

8. CHAIRPERSON'S REPORT

8.1 Chairperson's Report

For future years Council officers would supply Martinborough Community Board with a footpath condition report and the Board would prioritise works from the report. Members undertook to review the Martinborough Christmas Parade event, discussed potential reallocation of the now defunct Martinborough Swimming Club funds and possible Martinborough beautification projects.

Representatives from MADCAPs to be invited to a workshop prior to the next MCB meeting to discuss Martinborough Christmas Parade.

MCB RESOLVED (MCB 2018/07):

1. To receive the Chair's Report including the current Community Board projects list.
(Moved Beattie/Seconded Cr Colenso) Carried
2. Action 22: Liaise with the Martinborough Swimming Club treasurer and Mr Crimp about possible transfer and management of remaining Club funds; L Cornelissen

MCB RESOLVED (MCB 2018/08):

1. That subject to Waihinga Centre project completion date being the 17/18 financial year, that the 17/18 new footpath funding be directed to the Texas Street project.
2. To put a temporary halt on the Roberts Street footpath priority and to wait for a report on footpath options for the Martinborough School area from Council's Roding Manager, with the intention of addressing school speed signage targeting Dublin and Robert Streets as a first step.
3. That if consistent with the option in the forthcoming Roding Manager's report, request Council allocate roading budget to start kerbing on Roberts Street before winter.
4. That subject to the Roding Manager's report the MCB to request additional funding via the LTP.
(Moved Cornelissen/Seconded Read) Carried

MCB RESOLVED (MCB 2018/09):

1. To receive the allocation of Beautification Funds Report.
2. That \$500 be set aside from the Beautification Budget to repaint the power box in Martinborough Square.

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3. To allocate the remaining beautification funds to Soldiers Memorial Park and Waihinga Park in line with the Martinborough Square Development Plan with specific items to be advised.
(*Moved Cornelissen/Seconded Beattie*) Carried
4. Action 23: Add installation/purchase of water fountain for Waihinga Park to the project list; L Cornelissen
5. Action 24: Liaise with Vicky Read for design ideas (in line with the Martinborough Square Development Plan) and request a price for the circular seating as outlined in the Plan; M Allingham

MCB RESOLVED (MCB 2018/10):

1. To receive the budget.
2. To fund the 2017 Martinborough Christmas Parade traffic management plan up to \$1,403 including GST.
(*Moved Cornelissen/Seconded Beattie*) Carried

9. MEMBERS REPORTS (INFORMATION):

9.1 Wairarapa Library Service

MCB RESOLVED (MCB 2018/11) to receive the Wairarapa Library Service report.

(*Moved Beattie/Seconded Cr Colenso*) Carried

10. CORRESPONDENCE

10.1 Inwards

From South Wairarapa District Council, to Lisa Cornelissen, Martinborough Community Board, dated 20 December 2017

From Victim Support, to Lisa Cornelissen, Martinborough Community Board, dated 24 November 2017

From Rebecca Harper, Martinborough Community Board, dated 22 December 2017

10.2 Outwards

To Maree Patten, Kuranui College, from Lisa Cornelissen, Martinborough Community Board, dated 28 November 2017

To Di Marment, Martinborough Lionesses, from Lisa Cornelissen, Martinborough Community Board, dated 7 December 2017

To Rebecca Harper, from Martinborough Community Board, dated 13 December 2017

MCB RESOLVED (MCB 2018/12) that the inwards and outwards correspondence be received and approved.

(*Moved Cornelissen/Seconded Beattie*) Carried

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Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

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